



Saturday October 16th, 2021

9:30am-5:00pm

Kootenai County Fairgrounds *inside* Jacklin Bld no.25

Coeur d'Alene, Idaho

Exhibitor/Artist Application

Contact Name (Person Responsible for Table): _____

Business Name (Name Appears on Website & Table Tag): _____

Mailing Address (optional): _____

City: _____ State: _____ Zip: _____

Phone (optional): _____ Email (Required): _____

Website: _____

Briefly describe what you will be selling, promoting etc.: _____

Exhibitor Type (check one): Vendor ☐ Artist Alley ☐ Additional Space? *For more floor space please purchase additional Vendor or AA table*

Vendor*	Inline Artist Alley*	Optional Sponsorship:
(Comics, Collectibles, Toys, Businesses, etc.) Each Vendor booth consists of a 10'x 10' space, one (1) 8'x2' table, two (2) chairs & two (2) vendor badges with Pipe & Drape.	(Original Art, Prints, Handmade Items, Small Press) Each inline Artist Alley table consists of a 8'x 6' space, one (1) 8'x2' table, two (2) chairs & two (2) vendor badges with Pipe & Drape.	Your Logo & Website added to our Website as a show sponsor. Sponsorship helps pay for show advertising.
\$100 x <input type="text"/> = <input type="text"/> Quantity Subtotal	\$75 x <input type="text"/> = <input type="text"/> Quantity Subtotal	\$50 <input type="text"/> = <input type="text"/> Quantity Subtotal

***Mandatory all Vendors & Artists** at Lake City Comicon are required to apply for and provide a **free Temporary Seller's Permit** from the **Idaho Sate Tax Commission** (publication 644). Temporary sales tax permits are a type of seller's permit that allow you, your company, or your organization to make infrequent retail sales in the state of Idaho. This permit includes a simple form to report sales and submit the sales taxes you collect from your customers.

Before setup you must email or bring a copy of your valid permit with you on Friday October 15th, 2021 for approval.

This form can be found online at: <http://tax.idaho.gov/GoToTAP>

SEE PAGE 2 for INSTRUCTIONS.

Payment in full must be received with your completed registration form via mail or email. No Post Dated Checks.

We accept **Credit cards** (VISA/Master Card/AMEX) or **Paypal** to lilaccitycomicon@gmail.com or via **Check** payable to **Nathan O'Brien** and mail to Lilac City Comicon PO Box 7133 Spokane, WA 99207

Credit Card# _____ Expiration Date: _____

Name on Card: _____ CRV Code on Back: _____

Signature: _____ Date: _____

Total Charges:

\$

I hereby acknowledge that I have read, understood and agree to the Lake City Comicon (LCC) terms & conditions (see page 2) and all application portions of this contract. I further acknowledge that failure to abide by the LCC terms & conditions may result in loss of my exhibitor privileges without recourse or refund. I also acknowledge that I am the person authorized to sign for this credit card charge.

04.24.2021 V1.5

For Official Use Only:

Approval Code: _____ Date Approved: _____ Amount Approved: _____

Lake City Comicon - October 16th, 2021 @ The Kootenai County Fairgrounds

Lake City Comicon (LCC) believes in creating a positive atmosphere of diversity & inclusiveness. LCC reserves the right to terminate this agreed upon application if any Exhibitor/Artist/Business/Guest etc. is involved in a social media/media controversy and or is accused and or convicted of crime that puts their scheduled appearance at LCC event in a negative spotlight with no refund awarded.

This involves but is not limited to: bullying, hate speech, racial injustice, sexual harassment, slander etc.

Sales Tax/Reseller Permit Instructions:

- Go to tax.idaho.gov/GoToTAP and under "Sellers and Promoters" click "Register as a Temporary Seller or Promoter."
1. Choose "**Seller with Event ID**" > Next
 2. Choose "I AM GOING TO AN EVENT" > Next
 3. Enter the Event ID **87293952** > Next
 4. Enter your Seller Information > Next
 5. Choose Purpose "**I need a Temporary Permit**" > Next
 6. Review your entry > Submit
 7. Check your email for confirmation and or Temporary Sellers Permit
 8. **Forward Temp Sellers Permit to lakecitycomicon@gmail.com**

Exhibitor Space:

- Badges must be worn during set-up & for the duration of the show.
- Exhibitor agrees to remain set up during all open hours of the convention. No early breakdown is allowed without prior consent of the Lake City Comicon (LCC).
- Exhibitor agrees to keep their areas "broom clean" at the close of the show and is responsible for any damage. Failure to do so will result in being unwelcome at our next show.

Display & Fire Marshal Regulations:

- Do not encroach on aisles that boarder your table. Fire extinguishers, hose cabinets, fire exits or fire alarms cannot be blocked or covered. Cardboard boxes, packing materials, waste and debris must be removed prior to the start of the show and kept picked up during the show.
- All Space is subject to inspection periodically.
- Boxed products & sales material storage may be allowed if kept tight & orderly. No smoking or Alcohol is permitted within the Exhibition Hall or Convention Center. Table coverings are accepted if they do not exceed the table more than 6 inches.

Electricity: Call 208-765-4969 to reserve

Electricity can be purchased for an extra cost through The Kootenai County Fairgrounds upon setup. Please notify Staff upon arrival if you require Electricity. For more information please contact Facilities at the KCFG.

Noise & Damages:

- Exhibitors must police their own tables to be sure that noise levels from sound systems is kept to a minimum & does not interfere with others.
- LCC reserves the right to determine at what point sound constitutes interference with others and must be discontinued.
- Any damage caused to the building or furnishings by the Exhibitor is the sole responsibility of the Exhibitor.

Setup is on Friday 10/15/2021

- Setup Information for Friday October 15th, 2021 move-in instructions will be provided 3 weeks in advance of the convention. Not any sooner.

Payment & Subletting :

- Exhibitor understands the payment policy & agrees to pay the fees as listed on the Exhibitor Request Form.
- Subletting of any table space or sharing is not allowed without the express written permission of the Lake City Comicon.
- In the case of more than one exhibitor sharing one table, the person whose name appears on this contract assumes full responsibility for their table, as specified here. Lake City Comicon must be notified as the time of reservation of exhibitor intending to share space.

Cancellations/Refunds:

- If you cancel **120 days*** or more before the date of the show, you are eligible for a full refund of your total payment.
- If you cancel within **90 days*** of the date of the show, you are eligible for a refund amounting to 1/2 of your total payment.
- If you cancel **60 days*** or less (for any reason) of the date of the show, you forfeit your entire payment and you are not eligible for any refund.
- No Refunds on Sponsorship Packages.
- Failure to Setup 2 hours after show starts without communication to promoter will result in lost space without refund or credit awarded.
- No refunds will be given due to Pandemic, COVID, Virus, Outbreak or Lockdown.
- *No refunds if show is rescheduled due to Pandemic, COVID, Virus, Outbreak or Lockdown etc. Only Credit given towards a future show.

LIABILITY & SECURITY:

- Lake City Comicon and Kootenai County Fairgrounds are not responsible for any theft or loss. Exhibitor is responsible for his or her own security during show hours.
- The Exhibitor agrees to protect, keep, and save Lake City Comicon, the promoter of the event, forever harmless from any damage(s) or charges, imposed for violations of any ordinance or regulation by the Exhibitor, his employees or agents, as well as failure to comply with the terms and agreements of this contract. Further, Exhibitors shall at all times protect, indemnify, save, and keep harmless Lake City Comicon Inc. against and from any loss, cost, damage, liability, or expense which arises out of or from or by reason of any act or omission of the Exhibitor, his employees, or agents.
- **FORCE MAJEURE:** In the event that Jacklyn Building at Kootenai County Fairgrounds or any of the exhibit area thereof is unavailable, whether for the entire event or a portion of the event, as a result of fire, flood, tempest, or another such cause, or as a result of governmental intervention, malicious damage, acts of war, strike, labor disputes, riot, outbreak, pandemic, virus, zombies or agency which Lake City Comicon has no control (i.e. government, county, state or federal orders) or should Kootenai County Fairgrounds decide that because of any such cause it is necessary to cancel, postpone, or re-site the show, or reduce installation time, exhibit time, or move out time, Lake City Comicon and Kootenai County Fairgrounds shall not be liable to indemnify or reimburse the Exhibitor in respect of any damage or loss, direct or indirect, arising as a result thereof.

ADULT MERCHANDISE:

- Exhibitor agrees not to sell or distribute any adult material to minors. All Adults only material must be either behind the table or, if displayed on a table or display rack, bagged or covered so that minors may not open it. Any adult material depicting nudity must be "blinded" (i.e. the nudity or sexual conduct must be covered). No adult magazines are allowed. No adult videos are allowed.